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DD/S SUBJECT

FILE

25 July 1969

Training-3

MEMORANDUM FOR THE RECORD

SUBJECT: Data Furnished for Use by Problem Solving Seminar

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1. At the request of [] of the Office of Communications, who is preparing a problem to be submitted to the DDS Problem Solving Seminar, I have furnished the following data extracted from the Congressional Budget submissions for Fiscal Years 1963 through 1969:

For Each Support Office:

Average Employment
Personal Services Costs
Total of All Other Costs
Total Office Costs

I have advised him of some of the problems which he will encounter in developing a Support trend from the data and of the manner in which I had handled the problem of adjusting for dollar comparability in an earlier study of this type. While we cannot release to him comparable data for the Agency as a whole, I promised to try to give him the equivalent in the form of percentage changes from a base year -- which will permit comparison of trends without releasing sensitive information.

2. The effort expended to collect the data will also serve to update our own study of the historical trend of Support in relation to the Agency as a whole, since I now have data for three additional years.



Deputy Chief, DD/S Plans Staff

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SWR:bkf []

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